

SAN ANTONIO ESTATE PLANNERS COUNCIL
BOARD OF GOVERNORS MEETING
AUGUST 27, 2020 MINUTES

Board Member Attendance

Heather Webb, Ben Gurwitz, Jim Oliver, Debbie Broemsen, Birdie Sanchez , Julie Hardaway, Roberto Espinosa, Tracey Burke, Kristin Carlton, Conrad Netting, Bennett Allison, Tracey Burke, Maggie Giltner, Candace Tottenham, Jessica Newill, David Alvarez, Karen Zhu

Bruce Weilbacher, CPA – for financial report

President Heather Webb called the meeting to order at 4:05 p.m. and introduced the new board members.

Board members received a copy of the Financial Statements dated June 30, 2020 and 2019, August 12, 2019 Minutes, proposed Budget for 2020-2021, 990PF dated June 30, 2020, meeting Agenda, Bylaws, and Board Member Contact Information Sheet.

Financial Statements

Bruce Weilbacher presented the financial statements. There were discussions of the financial statements. Last year was a particularly good one due to the docket call and savings resulting from luncheons not held in the spring due to the pandemic. The financial statements have been accepted as part of these Minutes. Jim Oliver moved to accept the financials and Ben Gurwitz seconded the Motion.

Jim Oliver presented the proposed Budget for 2020-2021. Three versions of the Budget were proposed, with one recommended. The recommendation is to not collect dues at this time, as events will be held via Zoom from now until December. The recommended budget was revised during the meeting to note a reserve for Director and Officer Liability insurance.

Conrad Netting moved to accept the proposed budget for 2020-2021 and Kristin Carlton seconded the Motion. The Motion passed unanimously.

Kick-Off Mixer

The mixer will not be held this year, due to the ongoing pandemic.

Luncheon Speakers

Ben Gurwitz advised the board that Webinar Zoom has been purchased. This version will allow us to meet the CE requirements and provides a green room for the speaker and the head table; the ability to control everything to keep guests from talking over the speaker; and allows for polling during the webinar. Three speakers have been secured.

Recommended Changes

Current bylaws state that a new Board Officer will serve as Treasurer during their first year in office and as Secretary during their second year. The order of these two roles will be switched. Maggie Giltner moved to accept the Motion and Ben Gurwitz seconded the Motion. The Motion passed unanimously.

Current bylaws also state that membership will be based on the applicant participating in one out of four disciplines. Four new board members, one from each discipline, is elected yearly in order to maintain a diverse board. Sometimes board members will change their discipline. The bylaws are currently silent on whether a change in discipline would result in automatic dismissal due to disqualification. At this time we are adding language that would clarify this point and state that board members would not automatically be dismissed from their role due to a change in their discipline. Ben Gurwitz moved to accept the Motion and Debbie Broemsen seconded the Motion. The Motion was voted on unanimously.

Committee Work

Nominating Committee- the committee recommends that each executive position be outlined, along with important timelines, with the goal of having more institutional knowledge handed down. No vote was needed.

Director and Officer Liability insurance- A committee will be created to review and make a recommendation. Jim Oliver will chair and Heather Webb will be joining him in this committee.

Membership Committee- Ben Gurwitz proposed creating a Membership Committee and using the opportunity presented in the current environment to expand our membership. Ben will chair the committee. Heather Webb, Conrad Netting, and Tracey Burke will be joining him.

Meeting adjourned – 5:02 p.m.